July 13, 2020

SSBD Minutes

6:30- via zoom

Present:

Luke Reynolds, Chairman

Terry Hoffman, Commissioner

Molly Dougherty, Commissioner

Jim Rick, Commissioner

Billy Tomber, Commissioner

Stephanie McArthur, Communications

Cpt. Cousins, SLMPD 3d District and TCF

Sgt. Kitchell, SLMPD and TCF

Gerry Connolly, guest

John Kahrhoff, guest

Chris Clermont, guest

Approval of June minutes- Motion made by Commissioner Hoffman, seconded by Chairman Rick. Vote conducted by polling each commissioner:

Chairman Reynolds- yes

Commissioner Hoffman- yes

Commissioner Rick- yes

Commissioner Dougherty- yes

June minutes are approved.

Commissioner Tomber was not present for this vote.

Commissioner Dougherty to sign minutes and send to Commissioner & Stephanie for publication on website

**TCF Report**

Cpt. Cousins- a few larcenies this past month (20). June 26-28th had 12 incidents. Bottom Line bar on 7th street was the main area impacted by these incidents. Presumed to be the same group perpetrating the incidents. This is the focus especially on the weekends around the bars.

Off Menard there was a domestic matter that was classified as arson. We had a few assault incidents, most of which involving homeless individuals.

There were 4 burglaries, a couple were domestic issues from break ups. One was an actual break in while someone was out of town.

Skycop – can be done through TCF and still run through the department. Best for deterrent purposes. To be discussed more in new business.

Scheduling – 2 day shifts during the week, one during the say on Saturday, one weekends 6pm-2am we have two cars (1 for general residential area, 1 for entertainment area primarily and pushing cruisers out of the area). TCF has also placed a priority on traffic stops in the neighborhood.

**Business Report**

Review of budget and year to date spending through June with the exception of recent payments to TCF.

Review of expenditures and we remain on budget.

**Camera Update**

The city has added two camera locations in our district: Sidney & 7th and Marion & 7th. Other camera matters have stalled due to Covid caused delays as well as RTCC and the PD being occupied with protest matters.

**New Business**

Audit-Company has department for not for profits including political subdivisions/SBDs. They put together an Agreed Upon Procedures (AUP) Audit. An AUP is done in accordance with standards and guidelines put together by the governing board of CPAs. First part focuses on the Assessor and our tax rate, making sure we’re receiving the correct amounts. Next, they will provide an audit trail of cash coming in and out. Lastly, there will be more detail for expenditures exceeding $2,500.00.

Motion to approve contract and terms reviewed tonight with Hochshild, Bloom & Co, LLP not to exceed $2,800.00 without further approval, seconded by Commissioner Rick

Vote conducted by polling each commissioner:

Chairman Reynolds- yes

Commissioner Rick- yes

Commissioner Hoffman- yes

Commissioner Tomber- yes

Commissioner Dougherty- yes

Unanimously approved

Discussion of our accounting software and downloading it on an additional SBD computer as a back-up. Further discussed utilizing a shared drive to keep and share our documents, reports, etc.

Discussion of potential collaboration with CID for pedestrian lighting improvement for safety and historical aesthetic. Chairman Reynolds went to a demonstration downtown for their upgraded lighting, which was not a historical endeavor downtown but more so to upgrade the infrastructure and safety done by Labyrinth Technologies. This would be CID led but in partnership with the SBD. Cid is not far along with it, but it could use more involvement from our board other than Chairman Reynolds and Commissioner Hoffman who serve on both boards.

Skycop- the camera that is attached to a trailer that can be placed anywhere in the district. Chairman Reynolds will discuss this further with RTCC, Commissioner Clendenin, TCF, etc. to prepare more information for next meeting to discuss further.

Discussion regarding post on Nextdoor regarding the SSBD, TCF, the SSBD car, etc. The post seems to have been resolved and other members of the district have answered most questions by providing our website and meeting information.

**Old Business**

Computer updates- we need to discuss with Commissioner Clendenin, not present, for more information. District computers with camera access may need software updates.

No guest comment.

Commissioner Hoffman makes motion to adjourn, seconded by Commissioner Rick.

Vote in support of adjournment conducted by polling each commissioner:

Chairman Reynolds- yes

Commissioner Hoffman- yes

Commissioner Clendenin- yes

Commissioner Rick- yes

Commissioner Tomber- yes

Commissioner Dougherty- yes

Meeting adjourned – 8:03pm